

**Pinchbeck Elementary School  
PTA Board Meeting  
April 16, 2009**

**Present:**

Jennifer Barnett  
SuAnne Blair  
Jennifer Carroll  
Jennifer Davis  
Kirk Eggleston  
Maha Elsherif  
Liz Farber  
Amy Farina  
Paul Fincke

Liesel Geiger  
Amy Gregory  
Jessica Haddad  
Jennifer Haueis  
Sheryl Herndon  
Marie Hess  
Heidi Jadowski  
Robin Jager  
Brooke Khan

Kim Lesniak  
Ashley Lingle  
Becky Myers  
Marie Ramkey  
Alicia Shelton  
Louise Stephens  
Kelly Whitley  
Petra Zerbst

**Opening:** The regular meeting of the Pinchbeck Elementary School PTA Board was held on April 16, 2009, in the Pinchbeck library. Heidi Jadowski called the meeting to order at 5:50pm. A quorum is present.

**Approval of Minutes:** Liesel Geiger moved that the minutes from the March 12, 2009 meeting be approved. Kelly Whitley seconded. The minutes from the March 12, 2009 meeting stand approved.

**Officer's Reports:**

President-Elect - Liesel Geiger reported that she has received envelopes to send juice pouches into Terra Cycle. For recycling, the pouches have to have the tops cut off and be cleaned. The tutoring program is going smoothly and will run through the end of May. The nominating committee will present the following nominations of officers for a vote at the general meeting tonight: Kelly Whitley for Vice President and Marie Hess for Recording Secretary. Liz Farber has accepted the nomination of President Elect. Tonight, Robin Jager accepted the nomination for Treasurer, and SuAnne Blair accepted the nomination of Corresponding Secretary. These three nominations will be announced at the general meeting tonight. Thirty days notice is required before voting on these nominees.

Vice-President - Ashley Lingle reported that the running club began April 15 with 49 students on an overcast day. The 3 on 3 basketball tournament is next week. Mahone's Forge will present a program for the fourth and fifth grades on April 24.

Corresponding Secretary - Jennifer Davis reported that Administrative Assistant Day is next week. Some teachers will be celebrating their 5, 10, 15, and 25 year milestones with Pinchbeck. Please let Jennifer know if you have gift ideas.

**Committee Reports:**

Book Club - See attached report.

Book Fair - Jennifer Barnett reported that total sales before profit was \$7,000. Pinchbeck receives 10% in free books. Mrs. Ruffa used \$500 with the rest being used to purchase books for teachers from wish lists. The PTA made \$2,100 on books and \$800 from the pasta dinner.

Field Day - Marie Ramkey reported that Field Day is May 1 with a rain date of May 8. T-shirts will go home on the Wednesday before field day. This year, K-2 will have field day in the morning, and 3-5 will have field day in the afternoon, with lunch and popsicles in between. Activities will be more age appropriate.

Room Parents - Jennifer Haueis reported that Teacher Appreciation Week is May 4-8. Door decorations will be put up on May 3. The following schedule is planned: Monday - bagels and juice, Tuesday - sweet treats and flowers, Wednesday - fruit, Thursday - granola bars and take home dinners, and Friday - luncheon and craft. Trader Joes has donated reusable bags for the teachers. There will also be donated items for raffles.

Yearbook - Alicia Shelton reported that as of April 15, 280 yearbooks and 7 copies of last year's book have been sold for a total of \$4795. To cover printing costs \$2,425 needs to be raised. Ad sales are available. If anyone knows of anyone with a business, please encourage them to place an ad in the yearbook. Even a business card ad will be a great help. We have only sold \$140 so far. A hard copy of the Shout-Out flyers will go home this coming Monday. Shout outs are due May 2.

Outdoor Classroom - Jennifer Barnett reported that the estimated cost of the outdoor classroom is \$10,000. The committee is working on fund raising ideas.

Carnival - Jessica Haddad reported that there will be a fall carnival, on a Saturday afternoon in October. Volunteers for committees are needed.

Redistricting - Liz Farber reported that the redistricting committee will recommend option 2 to the school board. There is an online questionnaire beginning on April 24. Liz has email contacts if you would like to get in touch with other neighborhoods.

Volunteers - See attached report.

**Principal's Report:** Presented by Mr. Eggleston:

- Volunteer reception on Tuesday April 21, 11:45-1pm. Thank you to all of the volunteers this year.
- Recognition Assemblies on April 23.
- Report cards go home on April 23.
- Kindergarten registration begins April 28, 8am-4pm and 6-8pm. Please encourage neighbors to register students early so that Pinchbeck numbers can be evaluated to see if another teacher can be added.

**New Business:**

Restructuring - Liesel Geiger led a discussion on restructuring the board positions. See attached restructuring chart. The Pinchbeck Press has been eliminated. Ms. Carlisle and the SCA have offered to help with community service. Parent Education has been eliminated from Enrichment. Money will be left in the budget if Ms. Perry recommends programs. Carnival has been placed under Ways and Means for next year. Field Day has been placed under Volunteers. The restructuring changes the reporting structure of the board members. Liesel Geiger moves to adopt the suggested changes: eliminate the PTA Board position for Parent Education, eliminate the PTA Board position for "Pinchbeck Press," and have one vote per PTA Board member with co-chairs having only one vote. Three votes opposed. The motion is adopted.

**Housekeeping:**

Committee chair binders - Please update binders, including recommendations for next year. There will be a transition meeting at the end of May. Please let Liesel Geiger know if you are returning to the board next year, or if you would like to switch positions.

**Announcements:**

Apr 21 Volunteer Reception, 11:45-1pm in the library  
Apr 23 Recognition Assemblies, 8:30 - 3<sup>rd</sup> through 5<sup>th</sup> grades, 9:30 - 1<sup>st</sup> and 2<sup>nd</sup> grades  
Apr 23 Report cards go home  
Apr 23-24 PERKS 3 on 3 basketball tournament  
Apr 28 Kindergarten Registration, 8am-4pm and 6-8pm  
May 1 Field Day

May 4-8           Teacher Appreciation Week  
May 7    Spirit Night - Ukrops at John Rolfe location  
May 14   Board Meeting - 7pm in Library  
May 15   Outdoor Classroom Event

**Adjournment:** The meeting was adjourned at 6:50 pm.

\_\_\_\_\_  
Jennifer Carroll

The minutes were:   \_\_\_ approved as submitted

\_\_\_ approved as corrected

**Reports**  
April 16, 2009

**Volunteers:** (Liz Farber)

At tonight's general meeting we will be announcing the Volunteer of the Year.

**Book Club/Spring Read Aloud:** (Jessica Haddad)

We are winding up the Spring Read Aloud project with Mr. Eggleston reading the final trivia questions about The BFG this week. One copy of the book was distributed to each teacher, with many reading it aloud to their classes, and in some cases, incorporating it into their curriculum. In addition, we sold about 60 copies of the book through the spring book fair. The Read Aloud project will culminate next week with the announcement of a contest for all grades. Students in K-2 will be asked to draw a picture illustrating their favorite scene from The BFG. Students in 3-5 will be asked to write a poem using words from The BFG. I will choose two winners at random from each set of entries, and each winner will receive a gift card from Barnes and Noble.

SUGGESTIONS FOR PINCHBECK PTA BOARD REVISIONS

Executive Officers	
President	
President-Elect	
Vice President	Day and evening PTA programming
	Hospitality
Treasurer	
Corresponding Secretary	
Recording Secretary	
Board Members	
Communication <i>(note: deleted "Pinchbeck Press")</i>	Electronic newsletters
	Technology (website)
	copying
Database	Membership
	Directory
Community Service <i>SCA Liaison: Mrs. Carlisle</i>	Mrs. Clayton's Cupboard
	Recycling
	Tutoring
	Mary Beth Graff Scholarship
Governance	Bylaws
	Standing Rules
	Legislation
Council Rep	Rotate between Executive Board
Enrichment <i>(note: deleted "Parent Education")</i>	After School Enrichment
	Arts in Education
Reading in Schools	Book Club
	Book Fair
Ways & Means	Spirit Wear
	Promotions
	* Carnival Committee
Volunteers	Watch DOGS (?)
	Field Day
Yearbook	
Lay Advisory	
Parliamentarian	
Room Parents	
Principal	

Faculty Rep

**COMMITTEES**

Outdoor Classroom

\* Carnival Committee