

**Pinchbeck Elementary School  
PTA Board Meeting  
February 12, 2009**

**Present:**

Jennifer Barnett  
Karen Beebe  
SuAnne Blair  
Jennifer Davis  
Kirk Eggleston  
Maha Elsherif  
Amy Farina  
Paul Fincke

Liesel Geiger  
Amy Gregory  
Jessica Haddad  
Jennifer Haueis  
Marie Hess  
Heidi Jadowski  
Robin Jager  
Ashley Lingle

Becky Myers  
Marie Ramkey  
Alicia Shelton  
Louise Stephens  
Valerie Stern  
Michelle West

**Opening:** The regular meeting of the Pinchbeck Elementary School PTA Board was held on February 12, 2009, in the Pinchbeck library. Heidi Jadowski called the meeting to order at 7:00pm. A quorum is present.

**Approval of Minutes:** Alicia Shelton moved that the minutes from the January 15, 2009 meeting be approved. Karen Beebe seconded. The minutes from the January 15, 2009 meeting stand approved.

**Officer's Reports:**

President-Elect - Liesel Geiger reported that the recycling company we were looking into for a recycling project has gone out of business. Jennifer Haueis offered another company, Terracycle, that encourages kids to send in specific items that can be reused (ie. Capri Sun pouches). The company pays for postage, includes recycling projects for kids, and gives some money back to the school. Jennifer will get more details.

Liesel Geiger also reported that the nominating committee will consist of her, Marie Hess, and Patty Lafratta. Patty is a general PTA member. All were encouraged to help find future board members.

Vice-President - Ashley Lingle reported that Science Fair will be held on March 12 and 63 students are signed up. The week before the science fair a "mystery" will be introduced to the students. An investigation will lead up to a CSI night at the science fair. In addition to the science fair, the book fair and after school PERKS will also be coming up.

Treasurer - The treasurer's report was shared with the board.

**Committee Reports:**

Arts in Education - Michelle West reported that next year's Reflections theme will be "Beauty Is." Also, the 5<sup>th</sup> grade essay test was approved again and will probably be held after spring break.

Book Club - Jessica Haddad reported that Pinchbeck will be participating in another Read Aloud. The selected book is The BFF by Ronald Dahl and it will be offered at the book fair.

Book Fair - Jennifer Barnett reported that the Book Fair flier went home on Monday. Friday February 27 will be the pasta dinner and book fair kick off. The theme is "Lights, Camera, Book Fair." Jennifer requested that the board members volunteer to handle the money at the dinner. Also, the coloring contest information and flier go out on Tuesday.

Council Rep - Amy Farina reported that she attended the County Council meeting last Tuesday along with Heidi Jadowski, Liesel Geiger and Kirk Eggleston. The budget was reviewed. After the meeting, Amy felt that we were in a better position than other counties at

this time. A copy of the budget will be available in the front office. Also, there are council positions available so see Amy if interested.

Pinchbeck Press – Heidi Jadowski reported that the Pinchbeck Press will be over budget. Not enough copies in electronic form to help the cost. Heidi raised the question if the benefit received from the Pinchbeck Press is worth the cost now that we do not include Grade level updates in the press and we offer weekly news. Liesel noted that many events were over by the time details about them were printed in the press. Heidi presented the option of only offering the Pinchbeck Press as an electronic form. Valerie suggested we get some feedback from parents. Liesel commented on the additional issues of dealing with both hard copies and electronic with changing class sizes. More work was being created than saved. Discussion included transitioning to only electronic forms and allowing teachers to handle individual needs for hard copies in the classroom.

Room Parents – Jennifer Hauois reported that the 2<sup>nd</sup> and 3<sup>rd</sup> grade classes did a great Superbowl Lunch for the teachers and another lunch will be offered at the end of the next 9 weeks.

Written Communication – Heidi asked that you let her know if you have any copy needs.

**Principal's Report:** Presented by Mr. Eggleston:

- The morning of the Dad's Watchdog Meeting, 160 breakfasts were served
- 60 Dads came to the Watchdog meeting and many dads volunteered
- The recognition assembly will be February 20<sup>th</sup> and will include names on Power Point to facilitate the award announcements (This will allow more time for other awards and works towards the goal of recognizing all the students)
- Teacher of the year is Jaime Mink

**New Business:**

- Heidi reviewed the results of the Teacher and Board Survey with the Board. Mr. Eggleston will share the results with the teachers.
- Heidi asked the board for discussion on whether the PTA should take on responsibility for the 5<sup>th</sup> grade end of year party. Historically this responsibility falls to the 5<sup>th</sup> grade parents. The PTA board seemed to feel that there should be guidelines offered to help the parents plan the party, and the responsibility of the party should remain with the school, parents and teachers. The PTA Board would still provide monetary support for the party.
- Liesel discussed the option of restructuring board positions. The idea would be to consolidate some of the responsibilities under one committee and only require the committee chair to attend the board meetings. The committee chair would have the flexibility to share the responsibility of the positions with other individuals. Liesel offered examples such as having Technology, Electronic Newsletters, Pinchbeck Press, and Copying under Communication (see attached report)

**Housekeeping:**

- Let Heidi or Liesel know if you are returning to the board next year and if you would be interested in heading up the carnival committee or talent show.
- The budget looks in line for the moment with the book fair coming up
- Bylaw update – Expenses outside the budget great than \$300 will need approval of PTA

**Adjournment:** The meeting was adjourned at 8:50 pm.

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Marie Ramkey for Jennifer Carroll

The minutes were: \_\_\_approved as submitted

\_\_\_approved as corrected

**Reports**  
February 12, 2009

**Arts in Education:**

*Reflections: We submitted 9 entries from Pinchbeck for judging at the County level. Six of those entries placed! Congratulations to the following students whose Reflections entries received awards at the Henrico County level: Daniel Brown (Award of Merit, Visual Arts), Jane Geiger (Award of Merit, Literature), Nicole Ramkey (Award of Excellence, Film and Video Production), Lindsey Schwartzkopf (Award of Excellence, Literature), Sameera Vadlamani (Outstanding Interpretation, Visual Arts), and Davis West (Outstanding Interpretation, Film and Video Production). Sameera's visual arts entry and Davis's film entry will move on to the Richmond District level.*

*Next year's theme is **Beauty is . . .***

*5<sup>th</sup> Grade Essay contest: Mr. Eggleston and the 5<sup>th</sup> Grade teachers have approved the 5<sup>th</sup> Grade essay contest again this year. Karen and I are still working on the wording for the theme of the contest. It will be similar to past contest themes - a meaningful or memorable experience at Pinchbeck. We'll provide further details once things have been finalized.*

**County Council:**

*A meeting was held with Mr. Morton on Tuesday the 10<sup>th</sup> regarding the budget for the upcoming year. You view the proposed budget in the binder in the front office. To view the presentation given by Mr. Morton go to <http://www.boarddocs.com/vsba/henrico/Board.nsf/Public>.*

**Promotions:**

*The Box Tops contest went great. The winners are -*

- KG- Ms. Byrd*
- 1st- Ms Spital*
- 2nd- Ms. Tinsley*
- 3rd- Ms. Leake*
- 4th- Ms. Becker*
- 5th- Ms. Lopez*

*Overall just during the contest 5,839 Box Tops were turned in earning the school almost \$584.*

**SUGGESTIONS FOR PINCHBECK PTA BOARD REVISIONS**

<i>Executive Officers</i>	
<i>President</i>	
<i>President-Elect</i>	
<i>Vice President</i>	<i>Day and evening PTA programming</i>
	<i>Hospitality</i>

	<i>Field Day</i>
<i>Treasurer</i>	
<i>Corresponding Secretary</i>	
<i>Recording Secretary</i>	
<b><i>Board Members</i></b>	
<i>Communication</i>	<i>Technology (website)</i>
	<i>Electronic newsletters</i>
	<i>Pinchbeck Press</i>
	<i>copying</i>
<i>Database</i>	<i>Membership</i>
	<i>Directory</i>
<i>Community Service</i>	<i>SCA Liaison</i>
	<i>Recycling</i>
	<i>Tutoring</i>
	<i>Mary Beth Graff Scholarship</i>
	<i>Mrs. Clayton's Cupboard</i>
<i>Governance</i>	<i>Bylaws</i>
	<i>Standing Rules</i>
	<i>Legislation</i>
<i>Council Rep</i>	<i>Rotate between Executive Board</i>
<i>Enrichment</i>	<i>After School Enrichment</i>
	<i>Parent Education</i>
	<i>Arts in Education</i>
<i>Reading in Schools</i>	<i>Book Club</i>
	<i>Book Fair</i>
<i>Ways &amp; Means</i>	<i>Spirit Wear</i>
	<i>Promotions</i>
<i>Volunteers</i>	<i>Watch DOGS (?)</i>
<i>Yearbook</i>	
<i>Lay Advisory</i>	
<i>Parliamentarian</i>	
<i>Room Parents</i>	
<i>Principal</i>	
<i>Faculty Rep</i>	
<b><i>COMMITTEES</i></b>	
<i>Outdoor Classroom</i>	
<i>Carnival?</i>	

*Talent Show?*